



INSURANCE BROKERS

MOTOR THEFT CLAIM PROCEDURE

Incident Report Form to be completed and sent to RMS immediately when the claim occurs

All claim forms and documents to be sent to RMS as soon as practicable.

DOCUMENTATION REQUIRED:

1. Fully completed claim form
2. Copy of driver licence & I.D & Prdp (if applicable)
3. Copy of motor vehicle and trailer licence and Registration Certificates
4. Police case reference number/details
5. Copy of Load documentation
6. Outstanding HP letter from bank
7. Police letter stating that vehicle was not recovered

Investigator will be appointed and should he require further documentation he will request it at that stage.